

Instow Parish Council

To: Cllrs. Arthur, Bunclark, Foster, Hopkins, Johnson, McCrum, Scott, Yeadon
DCC Cllr Biederman NDC Cllr Coombs

You are requested to attend a meeting of the Instow Parish Council, which will be held on **Thursday 16th October 2025 at 7:00pm** at the **Instow Village Hall** for the purpose of transacting the following business:

Agenda

1. Welcome - Chair will open the meeting, welcome and introduce Cllr. P Lopez
2. Apologies received None.
3. Councillors' Declarations of Interest
4. Public Session – 15 minutes

Members of the public are invited to speak on issues on this agenda, raise issues for future consideration, other matters which the council has some control over or are of interest to the Parish. Any items raised will not be discussed at this meeting but may be added to the next agenda. Members of the public may not speak during other items of Parish Council business.

5. County and Ward Members reports' in person or by email.
 - a) NDC Cllr Coombs Floating ferry terminal.
 - b) NDC Cllr Coombs Section 106
6. Confirmation of Minutes from the **18th September 2025**
7. Any matters arising
 - a) Christmas Carol – Sunday 14th December – Outside the Commodore Christmas tree.
 - b) Reference cars on the pavement - Adding link for reporting to the website.
8. Tracker update – Separate document
9. Correspondence:
 - a) Instow Sand & Flooding Action Group (ISFAG)
 - b) Instow Village Hall
 - c) North Devon Council Grants and community news – Incl. Road Wardens

10. Finance:

- a) Invoices for approval and / or ratification.
- b) Agar Invoice from PKF Littlejohn LLP
- c) Carrying forward deposit monies

11. Planning:

- a) 79003 – Rectory Lane Instow EX39 4LZ Outline application for the erection of 9 dwellings with all matters except access reserved – consultation ends 24 October 2025
- b) 80847 - Sunset House New Road Instow Bideford Devon EX39 4LN Variation of condition 2 (approved plans) attached to planning permission 73414 Demolition of existing dwelling, erection of new dwelling, carport and associated works – consultation ends 16/10/2025 extension requested.
- c) 80858 - Venn House Instow Bideford Devon EX39 4LZ Erection of side extension and associated works at Venn House Instow Bideford Devon EX39 4LZ- Consultation date ends - 22/10/2025

12. Any other business as raised by Chair.

13. Any other Agenda Items for the next meeting

14. Next meeting –**20th November 2025** 7.00pm in Instow Village Hall

Note: this agenda may be updated due unforeseen issues.