

Instow Parish Council

To: Cllrs. Arthur, Bunclark, Foster, Hopkins, Johnson, McCrum, Scott, Yeadon
DCC Cllr Biederman NDC Cllr Coombs

You are requested to attend a meeting of the Instow Parish Council, which will be held on **Thursday 19th June 2025 at 7:00pm** at the **Village Hall** for the purpose of transacting the following business:

Agenda

1. Apologies received Cllrs, Arthur, Bunclerk
2. Councillors' Declarations of Interest
3. Public Session – 15 minutes
4. County and Ward Members reports in person or by email
5. Confirmation of Minutes from the **15th May 2025**
6. Any matters arising
 - a) Date of Training for Councillors
 - b) Update on Sewage – Awaiting response from SWW & NDC – Add to Tracker
 - c) Bus stop roof repair Quote agreed by Cllrs Add to Tracker
 - d) Update on potholes on Huish Lane – Reported awaiting update from DCC.
7. Tracker update – Separate document
8. Correspondence:
 - a) North Devon Hospice Thanks you received from Becky Brannan for the donation ref Carol Service 2024
 - b) Removal of driftwood from the beach, retired resident asked if he could remove a small piece to make wood carvings (via email) Clerk replied - Coast Protection Act 1949
 - c) IPC Meeting 18th September '25 Email from Carolyn Maynard ref Edward Povey studio wishes to run an art experience
 - d) Royal Devon Healthcare trust - Stakeholder database contacts. – Clerk to inform.
9. Finance
 - a) Invoices for approval and / or ratification.
 - b) AGAR Internal audit 2024-2025 - Present to all Councillor's
10. Planning
 - a) Planning Application 80211. Crown pruning of 2 trees growing on the boundary of two properties
 - b) Planning Ref 80214 1 Kiln Close Kiln Close Lane Instow Bideford Devon EX39 4JY Extension is authorised to 20/06/ 2025
 - c) Planning Ref 80222 at 17 Lane End Close Instow Bideford Devon EX39 4LG Chased for an extension to 20th June – Current consultation closure date is 17th June
 - d) Planning Application 79401 Irreversible negative impact of on Instow parking. Update from Heritage and Conservation Officer & Local Highways.
11. Any other business as raised by Chair
12. Any other Agenda Items for the next meeting
13. Next meeting – **17th July 2025 7.00pm** in Instow Village Hall