

## Instow Parish Council Minutes – 15 May 2025

**Attendees:** - Cllrs. Arthur, Bunclark, Foster, McCrum, Scott, Yeadon  
NDC Cllr Coombs.  
Parish Clerk J-A Middleton, 1 members of the public.

**Apologies:** - Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting. Cllrs Hopkins, Johnson, DCC Cllr Biederman. due to personal commitments. Approved.

166 The meeting was opened at 19:50 by the Chair

167 Councillors Disclosure of Interest – None declared.

168 Public Session –

Lenice Forman confirmed she had no questions for the Councillors.

169 County & Ward Members

Cllr Coombs confirmed her communications are still alive with the relevant services when updating on fires (BBQ's) and parties at the beach. Tim is working hard informing schools of the dangers of parties and fires BBQ on the beach.

170 Confirmation of Minutes 15 April March2025 It was agreed that the Minutes of the meeting were a true and accurate record. Approved

171 Any matters arising

- a) Purchase of Scraper – Approved by all Cllrs. see Finance Appendix 1
- b) Group training for Councillors from DALC evening session F2F 2hrs – Clerk to circulate date W/e 26/05/2025
- c) Update on Sewage - - Clerk to email request for freedom of information from Southwest Water.
- d) Update on potholes on Huish Lane – Reported awaiting update from DCC.
- e) Bus stop roof repair Quote Approved by all Cllrs. Awaiting start date from RJ Constructions Richard Awaiting start date (approx. mid-June) – Will be invoice on completion

172 Tracker update – see separate spreadsheet also available on IPC website

173 Correspondence

- a) RHS Rosemoor asked to display the promote our 'Paw's on Paths' pilot which runs until 17 September. Via email – Clerk forward to Christies – Refused – Informed RHS Rosemore – Sent information to RHS Rosemoor or Parish News.
- b) Hemlock Via email – Update from the Clerk. Report Closed
- c) Sheila Moores, asked for permission from IPC and Christies to use the beach for the community show. Granted – S Moores informed.

174 Finance

a) All listed finances shown in appendix 1 – Approved.  
All approved to join CPRE Clerk to sort membership out.

175 Planning

- a) Reference 77576 White Cross Offshore Windfarm (Onshore Project). Awaiting update from Committee on Wednesday 7 May 2025 at 10:00 at Barnstaple Rugby Club
- b) CPRE Devon Joining fee £84.00 per year – Planning workshop for Town and Parish Councils 20.05.2025 at Tiverton Hotel (free for members up to 3 delegates). Clerk to give information – Approved to join see Appendix 1 (awaiting bank account details)
- c) Reference 80211 To crown two trees growing on the boundary of two properties  
Clerk to contact Mr Andre Van Koutrick from NDC to ask for a site visit. This is a conservation area unless there is an arboretum reason to deal with these trees in this manor IPC object. Clerk to upload to NDC portal.

176 Urgent items raised between the publication of the agenda and the meeting.

None

177 Any other business as raised by the Chair.

Emergency Planning - Cllr. Yeadon will lead the program reporting back to all councillors at the IPC monthly meetings.

Cllr. Yeadon will be the Data Protection Officer (DPO) with immediate effect.

178 Next meeting –

**19<sup>th</sup> June 2025** in Instow Village Hall 7pm

Meeting closed – 20:44