

Instow Parish Council Minutes - 21 November 2024

Instow Village Hall 7.30pm

Attendees: - Cllrs Scott, McCrum, Hopkins, Edwards, Foster, & Johnson & DCC Cllr Biederman
Parish Clerks RL, JAM & 6 members of the public

Apologies: - NDD Cllr. Renshaw Resigned due to family commitments – An election will be due.

Min 86 24/25 – The meeting was opened at 7.30pm by the Chair.

Min 87 24/25 – None

Min 88 24/25 – Introduction of newly appointed Clerk – Jo-Ann Middleton

Min 89 24/25 – **Public Session**

RL read statement from Christine Goodall Snr Mgr. from Natural England SW to set up a beach management plan scheme to research and agree with Andy Bell of North Devon Biosphere, Andrew Woollacott of Christies to include representative from NDC, DCC & The Environment Agency Christies to take the lead to arrange the meeting in January 2025.

Christine Goodall has written to Instow Sand Action Group (ISAG) to advice NE (SW) have taken appropriate action response to the unconsented activity by an individual. Reminding them in more detail of the legal protection of Tor Torridge estuary SSSI. IPC is not be part of this group.

See attached statement on page 4

The beach management plan scheme (BMPS) Group will update IPC who will update (ISAG) representative. Chair confirmed Geoff Colenso as a civil engineer with knowledge of sand will be part of the ISAG.

Jackie Poole of ISAG to email the IPC Chair of the names of member's on the ISAG. Shelia Moore remind the IPC The sound system in the hall can be used at the Council meeting.

Min 90 24/25 – **County & Ward Members** –

1. Due to the present resignation of NDD Cllr. Renshaw, DCC Cllr Biederman thanked her and will help with any district matters.
2. He commented on Sand issues. We are dealing with nature. All are helping and we must not upset NE SW. Note DCC have spent than 400K ref sand in the last15 yrs. DCC Cllr Biederman mentioned about drawing up a scheme to help with the sand in case someone gave us funding in the future.
3. Cllr Biederman confirmed Yelland Development has been called in.
4. Residents Parking scheme DCC Cllr Biederman– Has emailed Devon Highways no response to date. He asked as 2 of the 3 holiday lets have become residential to add them in, the rules would mean you would need to re advertise in the press, letter drop all effected. Expensive exercise. Cllr Arthur asked DCC Cllr Biederman about the village scheme. Biederman to set up a Teams meeting to include Cllr Arthur.

Min 91 24/25 – **Confirmation of Minutes 17 October 2024** – all agreed

Min 92 24/25 – **Any matters arising** Cob recreation hut wall – Michael Williams has cleared and trimmed all the undergrowth and added tarpaulin so cob wall does not get any worse. Installed a hand rail. Until a grant has been received the roof cannot be started. Chair has written to Christies with help on sourcing wood as a specialist repair required.

Min 93 24/25 – **Tracker update** – see updated Tracker on Parish website

Min 94 24/25 – **Correspondence** –

1. John Stenton – Tarka Trail Chair to circulate on email and add to parish news.
2. CDS High speed fibre Work has stopped no further update. DCC Cllr Biederman is investigating. Clerk to write to our MP with our concerns.
3. Paul Flaherty-Burnt wood/nails on beach Appledore Pirates cleared up bonfire debris.
4. Undergraduate contact IPC to carry out a water quality for his dissertation. Due to Hartland farm run off we can not bathe in the waters here. Clerk corresponded with Robert Walton.
5. Shelia Moore Bench Destroyed by vandalism – Micheal Williams to try and repair during the winter months.
6. RL corresponded to P Bromells ref Damp in basement – rising water tables. She was grateful & acknowledged IPC response.

Min 95 24/25

New Clerk to paid as discussed for 16 hrs per week

Approval for RL & CM to cover extra costs while training - All Cllr's agreed

Min 96 24/24 – **Finance**

- a) RL back pay of 0.67phr following the NALC pay agreement - All Cllr's agreed
- b) To ratify Invoices paid since 17/10/24, and to agree the payment of Invoices received since. All Cllr's agreed
- c) Mid Devon Mobility application for a grant £100.00 All Cllr's approved. Cllr's did not approve Citizens Advise application.
- a) Notice boards x 5 to replace. Agreed. Chair to obtain cost and to repair walls of bus shelters. Cllr Arthur to look into advertisement on bus stops. Noted: Bus stops are very clean
- b) Lloyds Bank account changing to Community Account, new bank charges

Chair Shared Lloyds Bank account charges All Cllr's understood

Min 97 24/25 – **AOB as raised by Chair**. The Village Carol service will be on 15th December 2024.

Min 98 24/25 – Agenda items for December meeting – No comments to date.

Min 99 24/25 – **Next meeting** – Thursday 12 December, 7.00pm - Instow Village Hall

Meeting closed – 21:00

Appendix

November 2024 Finance – Invoices etc

1. North Devon Council (SD11571326) – Clerk’s salary	£1024.06
2. North Devon Council (SD11570829) – Dog Bins	£369.25
3. Western Web – Events Calendar	£240
4. Peter Parker – November Bus shelters	£90.00
5. Flowbird (U100013190)	£235.06
6. Reimburse MJ Scott (M. Williams)	£45.00
7. Reimburse MJ Scott (various)	£368.82
8. All Saints Hire (Interviews)	£28.00
9. Paul Fletcher – Pavement Cleaning	£354.64
10. Clerks monthly expenses	£50
11. Reimburse Clerk (int ex’s + heating £8)	£56.05
12. Julie Braddick – Toilet Block, Bus shelters	£715.00
13. Dave Budd – October (half price)	£170
14. Total	£3737.88

Direct Debits – already paid

1. AIBMS	£146.63
2. AIBMS	£168.88
3. HMRC	£4335.20
4. Booker	£292.62
5. Total	£4943.33

Total Outgoings **£8681.21**

Monies In	Card Payments	£7683
	Cash (>20 November)	£2227.40
Total In		£9910.40
Bank Accounts	Treasurers	£79473.80
	Business	£9450.18
	Deposit	£43000.00

Statement – for min 89

This is the condensed version of an email received from Christine Goodall, who is the Senior Manager of Natural England (South West), to Instow Parish Council.

We would be happy to work with yourselves, Andy Bell (North Devon Biosphere), Andrew Woollacott (Christies), and representatives from DCC and the Environment Agency, to discuss, research, and agree a beach management plan. Also to explore putting in place a long term permission for movement of sand, once a beach management scheme is in place.

We look forward to hearing about potential dates for the meeting proposed.

She went on to say that she would be writing to the Instow Sand Action Group, advising them that they (Natural England), have taken appropriate measures in response to the unconsented activity by an individual, and reminding them in more detail of the legal protection relating to the Taw/Torridge Estuary SSSI.