

Instow Parish Council Minutes – 17 October 2024

Instow Village Hall 7.30pm

Attendees:- Cllrs Scott, Hopkins, Foster, & Johnson plus Parish Clerk & 8 members of the public

Apologies:- Cllrs Arthur, McCrum, Edwards & NDCllr Renshaw

Min 72 24/25 – The meeting was opened at 7.30pm by the Chair

Min 73 24/25 – Councillors **Declaration of Interests** – Cllr Scott declared an interest in planning application 79244, regarding the positioning of a security light being intrusive should a tree be lopped.

Min 74 24/25 – **Public Session** – it was asked if it were possible to replace the notice-boards inside the bus shelters, as they were now impossible to open and amend the contents. It was agreed that at least 5 were needed, plus a new Council notice-board at Marine Parade. The Chair and Cllrs agreed that it would be investigated. With the increase in local rainfall and changing weather patterns, it was noted that there was a large increase in the amount of water flowing down Quay Lane, leading to drainage capacity being overwhelmed, and localised flooding. Cllr Foster volunteered to monitor the issue, and the Clerk was asked to notify DCllr Biederman of the issue

Min 75 24/25 – **County & Ward Members** – There was no County or Ward member reports.

Min 76 24/25 – **Confirmation of Minutes 19th September 2024** – there were 3 additions needing adding. The Clerk to amend.

Min 77 24/25 – **Any matters arising** – the repair of the Cob Hut at the recreation ground was discussed, and it was agreed, as an interim measure that a tarpaulin would be sourced to cover the roof until a permanent ‘fix’ was decided upon. The Chair agreed that she may have such a covering somewhere in her garage which could be used!

Min 78 24/25 – **Tracker update** – see updated Tracker on Parish website

Min 79 24/25 – **Correspondence** – The Clerk notified the meeting that there had been 3 Notifications of Interest regarding the 2 Councillor vacancies, and after discussion, it was agreed that all 3 should be interviewed, to decide whether an election would be necessary. The Chair to arrange. The Clerk also notified the meeting that there had been a large number of potential applications for his position, and that the Chair was sifting the applications to decide upon a shortlist of 4 or 5. The interviews would take place the second week of November, the interviewers being Cllrs Scott, Edwards, & Foster.

Min 80 24/25 – **Parking** – an email had been received from NDC asking if there would be any changes to parking arrangements in the Car Park as from the 1st April 2025. The meeting decided that the only change necessary was that parking charges would no longer be applicable after 6pm, re-starting the next day at 6am. It was also agreed that the Clerk would have discretion as to allowing permits outside of the high season, i.e. weekly or monthly, but with the proviso that car park income would not be jeopardized.

Min 81 24/25 – **Finance** – to agree the payment of Invoices listed (see appendix) and ratify direct debits.

Min 82 24/25 – **Planning** – 78993 (Yelland Development). It was decided to ask NDCllr Renshaw to ‘call it in’. 79281 (Swiss Cottage) The Clerk to ‘comment’ upon the application, asking why it was necessary to cut down a healthy tree, when it could be ‘topped’ instead. 79244 (trees at ‘Offshore’) The Clerk to ask that the security light be repositioned if permission is granted for the application. 79195 (Vespers) & 79281 (Mariposa), no issues.

Min 83 24/25 – **AOB as raised by Chair** – An email had been received asking if IPC would sponsor a ‘horse’ (£150) in the forthcoming ‘race night’ fund raiser for IVH, in early 2025. The meeting agreed.

Min 84 24/25 – Agenda items for November’s meeting – no specifics Meeting closed at 20.25hrs

Min 85 24/25 – **Next meeting** – Thursday 21st November, 7.30pm Instow Village Hall

Appendix – Finance details

1. North Devon Council (SD 11564042) – Clerk’s Salary	£1024.06
2. Clerk’s Expenses	£50
3. Reimburse Clerk for C Merrill website work	£30
4. Julie Braddick – Toilet, Bus shelters, Booker’s trips	£776.43
5. Reimburse MJ Scott – Michael Williams invoice	£165
6. Dave Budd – September cut	£340
7. Paul Fletcher – Pavement cleaning	£286
8. Peter Parker – Bus shelter exteriors (2 months)	£180
9. Neil Nicholls Plumbing (a/c 79201326 sort code 51-70-16)£96	
10. Flowbird Invoices (listed below)	£1281.89
(U100008637, UK167301, U100008843, U100010956)	
Total	£4229.38

Monies In

1. Precept	£7868.50
2. Card payments – Flowbird	£5683
3. Cash payments (>17th October)	£2132.90

Bank Accounts

Treasurers	£82003.97
Business	£10632
Deposit	£43000