

Instow Parish Council Annual General Meeting – 16th May 2024, Instow Village Hall

Minutes

1. The Chairman opened the meeting at 7.50pm
2. **Attendees** – Cllrs Scott, McCrum, Arthur, Hopkins, Parish Clerk, & 12 members of the public
3. **Apologies** – Cllrs Johnson, Foster, & Edwards, DCllr Biederman & NDClr Renshaw
4. **Councillors' Declarations of Interest** There were no Declarations of Interest
5. **Confirmation of Minutes** The minutes of the AGM from 18th May 2023 were approved
6. **Election of Chair** – The Chair stood down and the Vice-Chair took over for the purpose of electing a Chairman for 2024/25. Cllr McCrum proposed, and Cllr Arthur seconded the proposal that Cllr Scott be appointed Chairman – unanimously agreed, and Cllr Scott took over as Chair.
7. **Election of Vice Chairman** - Cllr Scott proposed and Cllr Hopkins seconded the proposal that Cllr McCrum be elected Vice-Chairman. Unanimously agreed.
8. **Appointment of Cllrs to IPC committees** – see appendix attached
9. **Financial summary** – Cllr Scott went through the major points of the financial summary, these being that Receipts totalled £84,109.16, and Expenditure totalled £64,500.88p, showing a surplus of £19,608.28. £10,000 of the surplus had been moved to a deposit account, as provision for maintenance of car park and toilets.
10. **Parishioner Questions**
 - a Mrs Jacqui Poole raised the question of whether an Instow Action Group should be formed with the intention of shovelling the sand which blocks the pavements and roads, back onto the beach, and lowering the level of the sand on the beach. Cllr Scott and Cllr Arthur explained in great detail that Natural England (NE) were totally opposed to that happening, and had promised that prosecutions would take place,

should it happen! Sand can only be replaced back on the beach if Natural England (NE) issued a license. Cllr Arthur explained that IPC were waiting on NE to come back to them with a date for a meeting. Much discussion ensued, and various options looked at, but the sticking point for it all was the intransience of NE. It was felt that forming an action group was still a good idea, so that if or when restrictions were lifted, then Instow would be ready!

B Boats on the beach were also raised as an issue, and whereas one boat had been removed, a second boat has been removed and was in the process of being 'sorted' by the Environment Agency.

C Mr G May complained about a blocked drain at Fullingford Cross.

11. Date of 2025 AGM – May 25th 2025 was provisionally agreed

APPENDIX AGM – IPC Committees 2024-25

Finance – Chairman, Cllrs Edwards, Arthur, & Johnson

Parish Hall – Cllrs McCrum & Foster

Police Liaison – Parish Clerk

Car Park – all Councillors

Beach Management – Chair, Vice-Chair, Cllrs Arthur, Foster, & Hopkins

Emergency Planning – Chairman

Cheque signatories – Chairman, Cllr Arthur, & Parish Clerk

Co-option and interview panel – Chairman, Vice-Chairman, Cllrs Arthur & Foster

Responsible Financial Officer – Parish Clerk

Internal Auditor - Michael Green

Planning – all Cllrs

May – July Cllrs Scott & Arthur

August – October Cllrs McCrum & Edwards

November – January 2025 Cllrs Hopkins & Johnson

February – April 2025 Cllrs Foster & ?