

Instow Parish Council

Contract for Beach Cleaning for 2024/25/26 seasons

1. Area to be cleaned

Section of Instow beach from the Quay wall to the North Devon Cricket Club wall between the strandline (high water mark) and the land-ward side of the beach up to the sea wall/ base of dunes. Additionally, once a week, at the beginning of the week, the sand dunes between the Boathouse and the ATTURM slipway to be cleaned.

2. Work schedule

1st April - 30th September - Monday, Wednesday, and Friday

1st July - 31st August - Monday, Wednesday, Friday, Saturday, and Sunday

Beach to be cleaned before 10.00 a.m.

(NB In the event of absence, the Contractor is responsible for the provision of suitable replacement.)

3. Objective

To remove all items of rubbish to provide a safe and pleasant area for members of the public.

With particular attention to the strandline, but not solely, handpick all **man-made material** including plastics, metal, glass, items connected with medical, construction, fishing, and farming industries.

Handpick all litter trapped at the base of the netted areas around the newly formed dunes.

The Clerk should be informed of any item that cannot be removed because it is either too large or toxic (dead animals). Sewage spills should also be reported, where evidence, i.e. cotton buds, condoms etc., can be seen by the stream near the ATTURM slipway and/or the sewage tanks behind John's of Instow coffee shack.

(Rationale - the river can no longer be used as a dumping ground for our rubbish on "out of sight, out of mind" basis. The natural strandline is left in situ. This may comprise seaweed, marine plants, and remains of marine life including egg cases, seashells, jellyfish, branches and other natural material all of which provide an important food resource for numerous invertebrates, i.e. sand-hoppers, which in turn provide rich picking for the birds. Bio-diversity!)

4. Disposal of rubbish

To be collected in black sacks (provided by the Contractor) and deposited at the designated point on Marine Parade for disposal by North Devon Council.

5. Activity log

The contractor must maintain an accurate log of beach cleaning activities and detail reports of hazardous waste. Time sheets will be provided by the Clerk and these must be filled in and returned to the Clerk on a weekly basis.

6. Monitoring process

The beach will be checked regularly to ensure the contractor's responsibilities are being met and any deficiencies will be brought to the notice of the contractor by the Clerk.

7. Contract termination

The contract may be terminated at any time by either IPC or the contractor on giving one month's notice in writing. (No reason necessary)

8. Registration with HMRC

The contractor will be required to provide evidence of registration for self-employment with HMRC.

9. Insurance

Self-employed contractors are covered by the Council’s Public Liability Insurance. A copy of the relevant Public Liability insurance policy will be provided by the Clerk. A risk assessment to be viewed and agreed by the Clerk.

10. Payments

Payments will be made each month by BACS for the number of days worked in that month, as detailed in the approved time sheets, and agreed with the Parish Clerk.

Total payment agreed for 2024 is £1811, 2025 @ £1901.55, 2026 @ £1996.63

11. Queries

Contractors may contact the Clerk to resolve any queries.

SIGNED BY CONTRACTORS

..... **Miranda Lloyd**

..... **Jennifer Kiely**

Dated.....2024

SIGNED BY Print name

ON BEHALF OF INSTOW PARISH COUNCIL

Dated.....2024

The Clerk, Instow Parish Council,
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