

Instow Parish Council Meeting

On Thursday 18th January 2024, 19.30hrs at Instow Village Hall

MINUTES

Present: Councillors MJ Scott (Chair) E Johnson, S McCrum.
Clerk C Merrill
In attendance: 1 member of the public.

- 153 The meeting was opened by the Chair at 19.30hrs
- 154 Apologies: Cllrs Arthur, Allen, Hopkins, Foster, Edwards. ND Councillor Renshaw. The Chairman reported that Cllr Hackett submitted her resignation on 5th January 2024. Cllr Hackett had been a Councillor for 10 years, and Instow Parish Council is extremely appreciative of all her hard work.
- 155 Councillors Declarations of Interest NONE
- 156 Public Session. Lenice Foreman expressed her thanks to Cllrs Hopkins and Arthur for fixing the light in Marine Parade car park.
- 157 County and Ward Members reports -NONE
- 158 Confirmation of the Minutes from the 14th December 2023 - agreed
- 159 Any matters arising – There has been no development regarding cleaning of the bus shelters.
Action: Cllr Johnson to arrange for a condition survey of bus shelters and liaise with Cllr Hopkins regarding subsequent repair and cleaning programme,
- 160 Tracker update – see separate spreadsheet (also available on the IPC website.)
- 161 Correspondence –
- a) Local Flood Risk Management Strategy newsletter email 12.12.23 NOTED
<https://www.devon.gov.uk/floodriskmanagement/document/winter-2023-newsletter>
 - b) Peninsula Transport strategy document email 12.12.23 NOTED
<https://www.peninsulatransport.org.uk/peninsula-transport-strategy-consultation/>
 - c) Caroline Clopet email to Councillors 7.1.24. Complaint about anti-social behaviour on Instow beach. **Action: Clerk** to contact C Clopet again, supporting her concern but note that IPC can do nothing further to act on the situation.
 - d) J Holman for Instow Village Hall-8.1.24 -expression of thanks for recent grant and request for help with Library fund application.
Cllrs McCrum and Scott reported on the latest developments. IPC agreed to support IVH's application of the maximum £300 available. It was suggested that trollies rather than shelving might be more convenient. See also Tracker.
- 162 Parking and Congestion in Instow -see Tracker. Cllr Johnson agreed to join the team working on this.

163. Litchardon Solar Farm IPC representation- IPC responded on 2.1.24. Instow, Fremington and Tawstock have all responded to the administrator of the funding committee saying that each Parish Council should be represented.
164. Devon Highways winter carriageway conditions- the notice was forwarded to Parish news for publication.
165. Beach cleaning Tender. Advert is in the Gazette and Parish news this month, and the IPC website.
166. Trustees for Instow Recreation Ground. Following the resignation of Cllr Hackett: Cllr Johnson has agreed to be the IPC representative.
Cllr McCrum will be the additional IPC representative on the Village Hall Committee.
Action Clerk to notify the Village Hall Committee. **Action: Cllr Scott** to update Charities Commission.
There is now one vacancy on the Parish Council.
167. Finance:
a. Invoices for approval/ratification. All approved.
Action Clerk to clarify frequency of emptying of dog waste bins with NDDC
b. Community Carol Service- donations for distribution. Agreed to round up the amount collected to £300 and donate £100 each to RNLI Appledore, Northam Care Trust, and North Devon Hospice.
c. Parish Precept authorisation- signed and for submission to North Devon Council.
d. DCC grass cutting programme for 2024/25- for agreement. Agreement commencing 1st April 2024 signed, for submission to Devon County Council.
168. Planning –
Reference: 76293 - Responded 12 Jan 2024. Objecting on multiple grounds- see NDC planning application.
Reference 77965- Responded 12th January 2024. *Instow Parish Council has no objection to this application as long as it does not affect neighbours*
Reference 78074- response due by 8.2.24 Extension of cricket net by 4m at North Devon Cricket Club Instow Bideford Devon EX39 4LF. No objections from Cllrs present.
169. Any other business as raised by Chair
IPC 'Thank you' party will be hosted at The Commodore Hotel at 7pm on 22nd February 2024. Clerk and Cllr Scott to liaise over invitations.
170. Additional Agenda items for next meeting -none
171. Next meeting –15th February 2024 **in Instow Village Hall**
7pm Planning presentation on behalf of Christie Estates by Oliver Gibbin, concerning housing proposal at Rectory Road. **7.30pm** Parish Council meeting.
172. Meeting closed at 9.05pm.