

INSTOW PARISH COUNCIL - TRACKER - COUNCIL PROJECTS/DECISIONS				
COUNCIL MEETING DATE	SUBJECT	ACTIVITY	Action	Completed
21-Jul-23	CAR PARK	The barrier to entrance has been slightly damaged. R. Floyd to assess damage in due course. IPC planned to take care of the final lines, but the Chairman informed the Council that Mr Crabb has been in touch and is chasing the contractor to get on with the painting. Clerk EE to chase up. Additional height sign to be secured on inside of barrier.		
August 2023		Clerk CM contacted R Floyd 2.8.23 & 12.9.23- no response		
21.July.23	THE SANDS	Cllr Arthur has been in touch with Ken Miles at NDC who is monitoring the situation and will meet again with Cllr Arthur in September to give update.		
21.July.23	Parking & Congestion in Instow	On-going analysis of parking surveys. Cllrs Arthur, Hopkins and Edwards to collaborate on creating a scheme that would suit the needs of all affected in the village.		
21.July.23	HILLSLEIGH	The Chairman has managed to contact Mr Jones at NDC regarding TPOs in garden, and Mr Jones has informed her that a blanket TPO will be put on the whole garden. This item will remain on the tracker until the planning application goes through.		
21.July.23	BOATS on BEACH	Clerk EE has tried to contact P. Short to check on mooring fees, but has had no response. IPC has discussed the matter with Christie Estates and would like a policy in place to prevent boat owners putting boats on the beach and not paying fees.		
21.July.23	WEBSITE	The Chairman has received an email from WesternWeb stating that the new website is now finalised, and they are awaiting the domain transfer. The Chairman informed the Council that the Website will be going live on Monday but will be in transition for seven days to correct any errors/changes needed. The Chairman asked all Cllrs to provide an IPC email address to publish on the new website.		
August 2023		Website live Clerk CM has been trained to edit pages.		

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21.July.23	CAR PARK METERS Metric v.Flowbird	<p>The Car Park has two car park machines, one from a company called Metric and one from a company called Flowbird. The Metric machine was installed because the Flowbird machine did not (at that time) have a contactless facility. Since last summer, the Flowbird now also has contactless payments.</p> <p>METRIC- The Chairman proposed that IPC do not renew the Metric maintenance contract and cancel the PSP monthly contract allowing the Metric machine to be used for cash only. Clerk has contacted Metric and have received a response to confirm ending the contract at the end of July.</p> <p>FLOWBIRD- The Chairman asked for permission from the Council to allow Flowbird to take direct debit payments for the PSP charges. Permission was granted by all. Chairman and Clerk signed the new Merchant Processing Agreement. Processing charges should now be reduced from 0.25p per transaction to 0.06p.</p>		
21-Jul-23	Car Park tariff Noticeboards	NDC have contacted the Clerk regarding an error on the Car Park Tariffs' noticeboard. The discrepancy is with the price for a day's parking on the sign, which says £8 but on the Machines it is actually £6. The Clerk has contacted DX signs to get a quote for a new sign and has made a temporary alteration to the current sign. The new Clerk's number is being added to the sign which will then be printed. New car park sign installed August 2023		
21-Jul-23	Section 106 monies	Planning obligations under Section 106 of the Town and Country Planning Act 1990 (as amended), commonly known as s106 agreements, are a mechanism which make a development proposal acceptable in planning terms, that would not otherwise be acceptable. – Nothing heard.		

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21-Jul-23	GRANTS	Instow Parish Council seeks to support projects or services run by local community groups and voluntary organisations within the Instow Parish. Currently no applications. – No applications.		