

INSTOW PARISH COUNCIL - TRACKER - COUNCIL PROJECTS/DECISIONS				
SUBJECT	COUNCIL MEETING DATE	ACTIVITY	Action	Completed
CAR Park	16.11.23	Line markings not yet done		
	14.12.2023	Michael Wiiliams do do line markings		
	18.1.24	Defer line markings until the spring		
THE SANDS	16.11.23	Letter drafted by Cllrs Edwards and McCrum has been sent to Ken Miles and Ian Roome at NDC 14.11.23		
	14.12.23	No response from NDC yet.		
	18.1.24	The prosepctive purchaser of The Sands has withdrawn. IPC is concerned about the deterioration of the empty building. Cllr Johnson to contact Surveyor Steve Clements regarding restoration and future use of the building.		
	18.1.24	Clerk to contact Ken Miles at NDC about lack of response to letter of 14.11.23	CM 23.1.24	
	25.1.24	Letter from Ken Miles forwarded to Councillors.		
	8.2.24	Cllr Edwards suggests asking NDC to consider issuing a completion order. He has also sought the views of Chrutie estates, Selaine Saxby MP, and Ian Roome of DCC		
	15.2.24	Cllr Renshaw reported that the Sands is now for Sale via agents Phillip Smith & Dunn.		
Parking & Congestion in Instow	19.10.23	Proposal delayed due to Councillors absence. To be on November agenda. Cllr Hopkins to liaise with Clls Arthur & Edwards.		
	16.11.23	Cllr Hopkins is awating responses from local businesses. For further discssion on Cllr Arthur's return.		
	14.12.23	For Agenda Jan 2024		
	18.1.24	Cllr Johnson to liase with Cllrs Arthur, Edwards and Hopkins.		
	15.2.24	See minutes. Report almost complete.	NA	
HILLSLEIGH	21.July.23	The Chairman has managed to contact Mr Jones at NDC regarding TPOs in garden, and Mr Jones has informed her that a blanket TPO will be put on the whole garden. This item will remain on the tracker until the planning application goes through.		
	16.11.23	Cllr Scott to chase application.		
	14.12.23	Ongoing		
	14.12.23	Ongoing		

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	15.2.24	Ongoing. Mr Jones is very busy.		
BOATS on BEACH	16.11.23	Clerk to ask Christie Estates to clear broken boat from Puttermouth Beach	23.11.23 AW response	
	14.12.23	Peter Short is in communication with Christie Estates re clearing boat by Boathouse		
	18.1.24	There are now 3 boats on the beach. Clerk to contact Pete Short about collecting mooring fee from the latest boat to be deposited on the beach while awaiting repair.	Contac made with PS 23.1.24, no response MF EJ	
	15.2.42	There is now an additional damaged boat on the beach. Action Cllr Foster to liaise with Yacht club as they know who owns it. Cllr Johnson will liaise with Andrew Woollacott about the long-abandoned boat on the beach		
Section 106 monies	21-Jul-23	Planning obligations under Section 106 of the Town and Country Planning Act 1990 (as amended), commonly known as s106 agreements, are a mechanism which make a development proposal acceptable in planning terms, that would not otherwise be acceptable. – Nothing heard.		
	21.9.23	Cllr Scott to chase the Environment Agency.		
	14.12.23	No development.		
	18.1.24	Cllr Scott now has a contact email address for local EA re licence for benches		
BEACH SAFETY		EA responded via email,22.11.23 passed to Beach Committee Russell Smith Asset Performance Advisor, North Devon russell.smith1@environment-agency.gov.uk		
	22.11.23			
	14.12.23	Christie estates to be contacted regarding replacement of railings and signage.(Cllr Foster/Clerk)		
	02.01.24	Christie Estates confirm that the railings belong to the Environment Agency. They will look at moving/replacing the small and partially hidden 'no vehicle access' sign.		
	9.1.24	Clerk to meet EA's Russell Smith on 15.1.24		
	18.1.24	Clerk submitted a report of her meeting with EA. Clerk and Cllr Johnson to review communication with EA and Christie Estates regarding vehicle barrier to beach.		

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	15.2.24	Andrew Woollacott (Christie Estates) would support any application to Devon County Council regarding bollards at the edge of the road to prevent unauthorised access to the slipway. Action: Clerk to contact DC Councillor Frank Biederman	CM 20.2.24	
NDC garages, wall and position of defibrillator	19.10.23	on 21.9.23 ND Cllr Renshaw had been asked to chase up the decision on the repair or demolition of the garages and ask permission for IPC to place a defibrillator on the remaining wall. IPC awaits a response on both matters.		
	16.11.23	Awaiting response from Cllr Renshaw		
	14.12.23	ND Cllr Renshaw to contact Helen Bond.		
	12.1.24	An externally sited defibrillator will require connection to electricity to heat the cabinet, so this location is unsuitable for a defibrillator.		
	18.1.24	No further development from Cllr Renshaw on development of garage site or retention of wall.		
	15.2.24	See minutes, awaiting further response from NDC		
Toilet Cleaning Tender	16.11.23	Advertisement to be placed in January issue of Parish Magazine. Contract to commence 1st April.		
	14.12.23	Advert also for 1 week in ND Gazette and on Village Facebook page.		
	18.1.24	Advertisement in Gazette and Parish News this week.		
	08.02.2024	Only One tender received.		
	15.2.24	Julie Braddick has been awarded the contract for the next 3 years.	CM	
Hook for dog leads on toilet block wall	12.1.24	Cllr Scott to contact Michael Williams.		
	18.1.24	Michael Williams has agreed to fix a hook for dog leads		
	15.2.24	Dog lead hooks now in place.		
Library services	12.1.24	IVHall committee has asked IPC for assistance with grant funding application- to be discussed on 18.1.24		
	18.1.24	IPC agreed to apply for grant via DALC from the Library Support Fund. Clerk to contact Jo Holman IVH Secretary.	23.1.24	
	15.2.24	Application in progress.	CM	
Bus shelters condition survey	18.1.24	Cllrs Johnson & Hopkins to report on condition survey and cleaning programme at next meeting		
	15.2.24	Cllr Johnson to issue condition survey report to IPC.	EJ	

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