

INSTOW PARISH COUNCIL - TRACKER - COUNCIL PROJECTS/DECISIONS				
SUBJECT	COUNCIL MEETING DATE	ACTIVITY	Action	Completed
CAR PARK	21-Jul-23	The barrier to entrance has been slightly damaged. R. Floyd to assess damage in due course. IPC planned to take care of the final lines, but the Chairman informed the Council that Mr Crabb has been in touch and is chasing the contractor to get on with the painting. Clerk EE to chase up. Additional height sign to be secured on inside of barrier.		
	August 2023	Clerk CM contacted R Floyd 2.8.23 & 12.9.23- no response		
	21 September 2023	Still no response.Clerk to chase R Floyd again		
THE SANDS	21.July.23	Cllr Arthur has been in touch with Ken Miles at NDC who is monitoring the situation and will meet again with Cllr Arthur in September to give update.		
	21.9.23	Cllr Edwards to issue letter for ND Council, copy to NDC Cllr Renshaw.		
Parking & Congestion in Instow	21.July.23	On-going analysis of parking surveys. Cllrs Arthur, Hopkins and Edwards to collaborate on creating a scheme that would suit the needs of all affected in the village.		
	21.9.23	Cllrs Arthur, Edwards and Hopkins to prepare proposal for presentation at Oct Parish Council meeting		
HILLSLEIGH	21.July.23	The Chairman has managed to contact Mr Jones at NDC regarding TPOs in garden, and Mr Jones has informed her that a blanket TPO will be put on the whole garden. This item will remain on the tracker until the planning application goes through.		
	21.9.23	Cllr Scott to chase application.		
BOATS on BEACH	21.July.23	Clerk EE has tried to contact P. Short to check on mooring fees, but has had no response. IPC has discussed the matter with Christie Estates and would like a policy in place to prevent boat owners putting boats on the beach and not paying fees.		
	21.9.23	Cllr Scott to contact Andrew Woolacott (Christies Estates)		

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CAR PARK METERS Metric v.Flowbird	21.July.23	<p>The Car Park has two car park machines, one from a company called Metric and one from a company called Flowbird. The Metric machine was installed because the Flowbird machine did not (at that time) have a contactless facility. Since last summer, the Flowbird now also has contactless payments.</p> <p>METRIC- The Chairman proposed that IPC do not renew the Metric maintenance contract and cancel the PSP monthly contract allowing the Metric machine to be used for cash only. Clerk has contacted Metric and have received a response to confirm ending the contract at the end of July.</p> <p>FLOWBIRD- The Chairman asked for permission from the Council to allow Flowbird to take direct debit payments for the PSP charges. Permission was granted by all. Chairman and Clerk signed the new Merchant Processing Agreement. Processing charges should now be reduced from 0.25p per transaction to 0.06p.</p>		
	21.9.23	The Metric contract has a further year to run, so to avoid penalty charges, Metric has offered to reduce monthly PSP charges- see minutes.		
Section 106 monies	21-Jul-23	<p>Planning obligations under Section 106 of the Town and Country Planning Act 1990 (as amended), commonly known as s106 agreements, are a mechanism which make a development proposal acceptable in planning terms, that would not otherwise be acceptable.</p> <p>– Nothing heard.</p>		
	21.9.23	CIlr Scott to chase the Environment Agency.		
GRANTS	21-Jul-23	Instow Parish Council seeks to support projects or services run by local community groups and voluntary organisations within the Instow Parish. Currently no applications. – No applications.		
	21.9.23	No applications received.		

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BEACH SAFETY	21 July 2023	IPC is concerned that cars are accessing te beach via the slipway and would lke Environment Agency (EA) to consider a barrier on the slipway.IPC would also like permission for signage about litter and the absence of lifeguards.		
	31 July .2023	Clerk CM sent letter to 2 departments of the Environment Agency . No response by 21.9.23		
	21.9.23	Instow Parish Council considers that the Environment Agency has been given notice of its concerns.		
	21.9.23	A rota to be drawn up for weekly beach walk by 2 Councillors at a time. Cllrs McCrum. Foster, Scott, Arthur and Allen will participate.		